



Wholly owned by UTAR Education Foundation

UTAR.MYCHOICE

Broadening Horizons, Transforming Lives

information for freshmen
INTERNATIONAL STUDENT

Kampar . Sungai Long





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Welcome to UTAR!

On behalf of UTAR, we thank you for choosing us and wholeheartedly welcome you to be part of UTAR community.

UTAR is a young, vibrant University with unlimited possibilities and opportunities. We owe much of our success to dedicated staff and faculty, talented and motivated student body, and engaging alumni, partners, and donors who strive to make UTAR what it is today. In the heart of UTAR, there is close interaction and free exchange of knowledge and ideas between students and staff of different races, nationalities and backgrounds.

UTAR is committed to providing you with quality education and equipping you with a broad range of knowledge, technical competencies, soft-skills and industry-relevant skills to succeed in your journey. You will be guided to stay relevant and connected to embrace the changes in this fast changing world.

As a student, we encourage you to learn beyond classrooms by taking part in the numerous student activities from clubs and societies and extracurricular activities such as international mobility programmes, voluntary community projects and more. These are avenues to learn new skills, showcase your proud talents and make new friends.

Finally, we invite you to watch our “Student Life” before you start your journey with us. You will realise that joining UTAR is not only getting a recognised qualification but enjoy every moment to be the best of you!



Scan the QR code to discover how amazing UTAR student life is!

Loh Siaw Yien
Registrar
Universiti Tunku Abdul Rahman

UTAR at a Glance



2 Campuses

3.7 million square feet of built-up area, the equivalent of 275 Olympic-size swimming pools



16

9 faculties, 4 centres and 3 institutes



36

research centres



108

student clubs and societies



140+

programmes from foundation studies, undergraduate to postgraduate



690+

memoranda signed with industry partners and universities from 30 economies for collaborative activities



316,000+

volume of books, publications and numerous online resources (including theses and dissertations)



2,000+

academic and administrative staff



120+

external examiners from 19 economies



150+

industry advisors



20,000+

students



86,900+

alumni since 2005



95-97%

graduate employability rate (within 9 months after graduation as of March 2023)



9

endowed chairs/ Professorships in key research areas since 2009



150+

international and national awards received by students in 2022



World University Rankings

World University Rankings (2024):
Asia University Rankings (2024):
University Impact Rankings (2024):

#1001-1200
#301-350
#301-400



World University Rankings (2024):
Asia University Rankings (2024):
WUR: Employer Reputation (2024):
WUR: Sustainability (2023):

#801-850
#160
#269
#401-450



Best Global Universities Rankings 2022-2023
Best Global Universities Asia Rankings 2022-2023
Best Global Universities Malaysia Rankings 2022-2023

#1835
#716
#13



Top 3
in Graduate Employability
(Among Public & private universities in Malaysia)
awarded by Talentbank



Self-accreditation Status
awarded by the Malaysian Qualifications Agency of the Ministry of Education



MBOT Supportive University/College Award
awarded by the Malaysian Board of Technologists (MBOT)



Premier Digital Tech University Status
awarded by the Malaysia Digital Economy Corporation (MDEC)



5-Star
(Very Competitive)
in SETARA 2018/2019
(Mature University)



Tier 5 (Excellent)
in D-SETARA for Engineering

Tier 4 (Very Good)
in D-SETARA for Health Sciences

Congratulations on your admission!

Please read carefully and understand all information.

Registration and Fee Payment

Registration

1. Please note that there are two Student Bills for payments before your arrival in Malaysia, i.e. fee payment for Student Pass Application (Student Bill 1) and then fee payment for programme registration (Student Bill 2).
2. In order to register as a UTAR student, you need to accept the offer by paying the fees in full amount as stipulated on the Student Bill 1 on or before the due date.
3. Student Bill 1: Fee Payment for Student Pass Application Student Bill 1 includes:
 - Registration Fee
 - UTAR Administrative Fee (I)
 - EMGS Student Visa, Medical Screening and Insurance*.

* For details on the EMGS Fees, please refer to EMGS website at <https://visa.educationmalaysia.gov.my/>

Once your payment has been successfully received, the Department of International Student Services (DISS) will apply the Student Pass on your behalf.

Please note that you are not allowed to change the programme of study once the visa has been applied.

Should you decide to change, you are required to re-apply for a new Student Pass and pay the relevant EMGS and immigration charges again.

4. Student Bill 2: Fee Payment for Programme Registration

Once your visa is approved, you will be given the Student Bill 2 which will includes:

- Administrative Fee (II)
 - Tuition Fee
 - Other Fees (Activity and Services, Resource Centre, Exam and Facility, Caution Money, Bond Deposit)
5. Other fees (except caution money and bond deposit) are payable on a 12 months calendar basis and tuition fees are payable on a trimester basis (3 trimesters in a year).

UTAR

My Choice



Registration and Fee Payment

Fee Payment

You can pay your Student Bills by one of the following methods:

• Payment via Flywire

1. Logon to utartuition.flywire.com, a service provided by Flywire for instruction and payment.
2. View and select 'Student Bill Payment - New Student' or 'Student Bill Payment - Existing Student'. Then, follow the instructions to complete the payment process.
3. All payments must be in full amount as stipulated on the Student Bill before or on the due date.
4. Please take note Flywire takes 3 WORKING DAYS from the delivered date to process the payment.

• Payment via Telegraphic Transfer

1. The details for telegraphic transfer are as follows:

Name of Beneficiary : Universiti Tunku Abdul Rahman

Name of Bank : Public Bank Berhad

Bandar Sungai Long Branch,
1 & 3, Jalan SL 1/11, Bandar Sungai Long,
43000 Kajang, Selangor Darul Ehsan,
Malaysia

Current Account No. : 3118325015

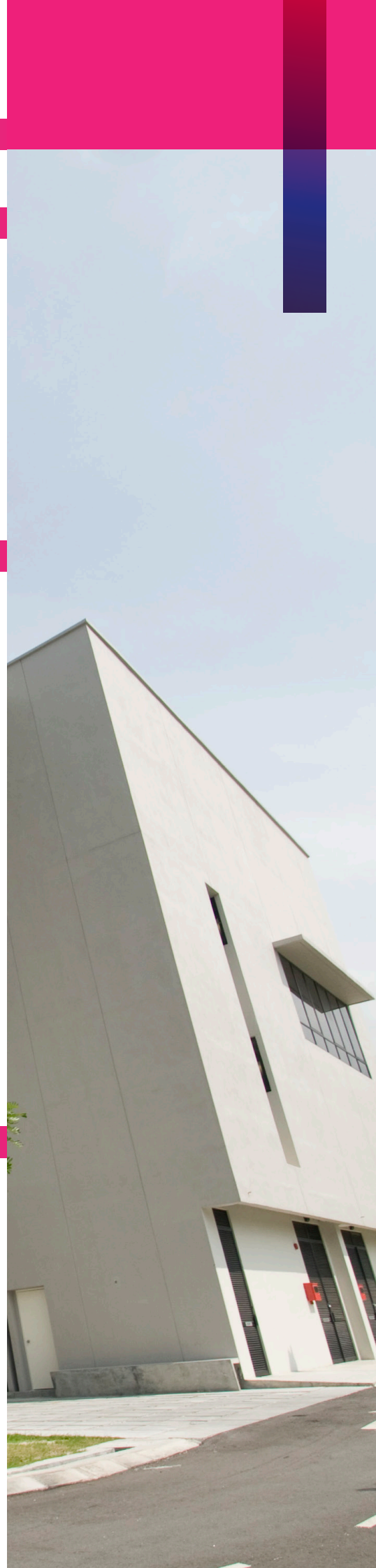
Bank Swift Code : PBBEMYKL

Please note all bank charges incurred for telegraphic transfer (TT) including the issuing bank and the intermediate bank shall be paid by the student, please inform your bank about this when applying for TT payment. The University should receive the exact amount as shown on the student bill after deduction of all the bank charges, should there be any shortfall, the student is required to top up.

2. Once you have successfully transferred the payment, please scan a copy of transfer receipt in COLOUR to diss@utar.edu.my for verification.

• Payment at the Division of Finance, UTAR

1. Payment can be made from Monday to Friday (8:30 a.m. to 5:30 p.m.), except Public Holidays.
2. Please present your Student Bill with a cheque or bank draft made payable to **UNIVERSITI TUNKU ABDUL RAHMAN** and please indicate Student's name, Passport number, email address and telephone number on the reverse side of the cheque or bank draft. **Payment in cash will not be accepted.**
3. Only Public Bank credit cards and debit cards are accepted for payment at the Counter.
4. Please ensure that the validated student bill returned by the cashier as receipt of payment and the amount validated is as per the amount paid before leaving the Counter.



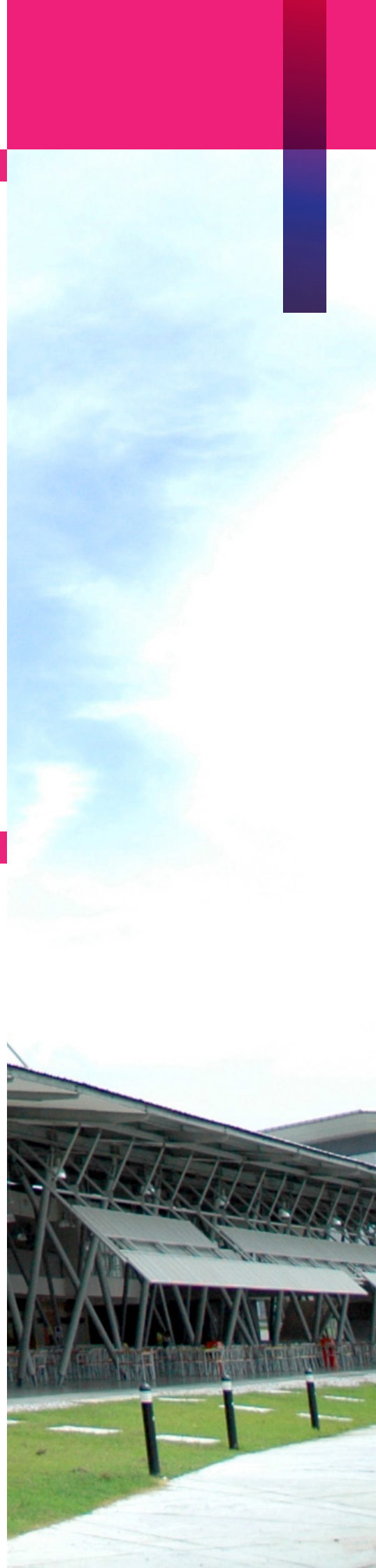
Registration and Fee Payment

• Payment at Public Bank Branches

1. Payment can be made in the form of cheque or bank draft. All payment documents must be made payable to **UNIVERSITI TUNKU ABDUL RAHMAN**.
2. Present the Student Bill and complete the pay-in-slip with account no. 3999207316 when making payment to the teller. A service fee will be charged by the bank for each transaction.
3. The Student Bill will be retained by the Bank but the counterfoil of the validated pay-in-slip will be returned by the Bank to you as receipt reference. Please check the name of **UTAR** and the **AMOUNT** of fees paid are correct before leaving the counter. UTAR will not be responsible for any error or any discrepancy between the actual amount of fees paid and the amount validated on the counterfoil of the pay-in-slip.
4. All payments must be paid in full amount as stipulated on the Student Bill. Acceptance by the Bank for any amount less than the one stated on the Student Bill is deemed to be in arrears of fees and the student's name may be withdrawn and deleted from the register of UTAR.
5. Please take note that the Bank takes **3 WORKING DAYS** (including transaction day) to process the payment.

• Payment through Public Bank's Internet Banking Service

1. Please log on to www.pbepbank.com.my for instruction and payment. This service is accessible daily from 12:15 a.m. to 12:00 midnight (MYT UTC+8hr).
2. Please click 'Payment', 'Bill Payment', and select 'UTAR-Bill Payment' from the 'Corporation Code' drop-down menu. Then, enter the information printed on the physical UTAR Student Bill beside 'Bank Ref (1)' and 'Bank Ref (2)' headings in the 'Bank Reference 1' and 'Bank Reference 2' fields respectively. You will be able to view more details of your student bill and to proceed for payment.
3. A service fee will be charged by the Bank for each successful transaction. You are advised to print for your record the 6-digit reference number shown on the confirmation page as a receipt reference.
4. Please take note that the Bank takes **2 WORKING DAYS** (including transaction day) to process the payment.



Fee Refund Policy: (PLEASE READ CAREFULLY)

1. Please note that the University will not refund any amount of the following fees or charges paid by the international students:
 - Registration Fee
 - Administrative Fee (I) and Administrative Fee (II)
 - Any other UTAR fees (except Caution Money and Bond Deposit)
 - Any other EMGS and immigration fees
2. The University shall ONLY refund fees paid by the international students as follows:
 - (a) 70% of the tuition fee shall be refunded for students who withdraw from their programme of study BEFORE the commencement date of the programme.
 - (b) No tuition fee refund for students ON OR AFTER the commencement date of the programme
3. In the event that the international students withdraw from the University, the University shall refund the Caution Money according to the following:
 - (a) The student shall apply for the refund of Caution Money online after completion of or withdrawal from a programme in which the application must be made online within ONE YEAR from the date of completion or withdrawal.
 - (b) The University shall have the right not to refund the Caution Money if the application is made after the ONE YEAR from date of completion or withdrawal.
 - (c) The University may set-off against the caution money any sums owing to the University including but not restricted to outstanding fees, cost of books or items unreturned or breakage or damage to laboratory equipment or University property.
4. The University shall refund the Bond Deposit paid by the international students after the expiry or cancellation date of the student visa PROVIDED that the University has not used the Bond Deposit for any justifiable reason on that particular student. The international students are required to fill up the "Refund of Bond Deposit" form and then submit it to the Department of International Student Services (DISS). The refund will be processed within one month from the date that DISS received the completed form.
5. Any amount refunded as stated in this refund policy shall be either in Malaysian Ringgit or its equivalent amount in foreign currency based on the prevailing official exchange rate.
6. The University shall consider to refund fees provided that the students have submitted the "Withdrawal from the University" form to the University. The date of receipt of the "Withdrawal from the University" shall be the OFFICIAL DATE of withdrawal to apply for Caution Money and Bond Deposit refund.



Student Pass

Student Pass

1. As an international student, you must hold an active and valid student pass during your programme of study in UTAR.
2. Upon arrival in Malaysia, it is the responsibility of the Department of International Student Services (DISS) to assist you in getting your student pass endorsed. Please give your full cooperation to ensure smooth and speedy student pass endorsement.
3. You are advised not to exit West Malaysia nor travel to East Malaysia (Sabah and Sarawak) within 30-day period after your arrival as stipulated on your special pass issued by the Immigration Department of Malaysia. Failure to comply with this rule may result in losing your student pass endorsement or being denied from re-entering Malaysia.
4. The new student pass endorsement will take approximately 30 working days or more upon submission to the Immigration Department of Malaysia. You are free to travel after passing the medical screening and having your student pass successfully endorsed. All international students shall obey all instructions from the DISS, Education Malaysia Global Services (EMGS) and Immigration Department of Malaysia from time to time.
5. Students who have completed the studies and would like to pursue further studies to the next level are required to re-apply and pay for a new eVAL (Electronic Visa Approval Letter) and student pass application. Example: Completed foundation programme and proceed to bachelor degree / completed bachelor degree and proceed to master degree / completed master degree and proceed to PhD.
6. Students who wish to apply for programme transfer or change their current programme to a new programme must re-apply and pay for a new eVAL and student pass application to start the new programme.
7. All the eVAL and student pass applications are subject to approval at the sole discretion of EMGS and Immigration Department of Malaysia.



Renewal of Pass Endorsement

1. It is your responsibility to take note of the expiry dates of your passport and student pass. Penalty maybe imposed on you by the Immigration Department of Malaysia in the event of late submission for renewal or your student pass or passport has expired.
2. You should submit your passport to DISS for renewal TWO MONTHS before its expiry. Failing which your visa may not be renewed by the Immigration Department of Malaysia. Overstaying, even by a single day, in Malaysia is a very serious offence.
3. The renewal must be supported with the following requirements:
 - (a) Academic results of the current trimester with a CGPA of 2.0000 and above,
 - (b) Attendance report for the current trimester with a compulsory of 80% attendance,
 - (c) Payment for student pass renewal as required by EMGS and the Immigration Department of Malaysia, and
 - (d) Any additional document(s) required by the EMGS and the Immigration Department of Malaysia.
4. It is compulsory to maintain a minimum CGPA of 2.0000 and 80% attendance in all scheduled classes and achieve satisfactory academic performance at UTAR. The full-time international students will face the following consequences if:

Issue	Consequence	
	Action by UTAR	Action by EMGS/Immigration Department of Malaysia
CGPA less than 2.0000	Warning letter from DISS, Meeting with Academic Advisor, and Counselling session with counsellor in the Department of Student Affairs (DSA)	Student pass may be revoked or denied for renewal after expiry if: - CGPA less than 2.000, - Attendance less than 80%, and/or - Not satisfactory academic performance.
Attendance less than 80%	Warning letter from DISS and meeting with Academic Advisor	

5. In the event of student pass renewal and its subsequent appeal being rejected by the authority, the student will have to provide DISS the following:
 - (a) Passport and return flight ticket to the home country to be submitted to DISS two week before the actual flight date
 - (b) Withdrawal form to faculty, refund of caution money and bond deposit form, and
 - (c) Any additional document(s) required by the EMGS and the Immigration Department of Malaysia.



Cancellation of Student Pass

1. You are required to inform DISS on your completion of studies or graduation or when you decide to withdraw from the University.
2. In such instances, you are required to submit to DISS your flight ticket (direct route from KLIA to your home country and flight transit within 24 hours in another country) and passport for student pass cancellation or to shorten the duration of your student pass, TWO WEEKS before flight departure. For international exchange student: you shall leave Malaysia upon completion of your exchange programme by the end of the trimester.
3. Academic certificate and transcript will only be released to international graduates after the cancellation of student pass.
4. Upon submission of your passport, you shall not travel to overseas or East Malaysia until the date of return to your home country. Failure to comply with the requirement may result in you being denied entry to Malaysia again by the Immigration Department of Malaysia.
5. Any international student leaving Malaysia without proper cancellation of their student pass will result in the following actions being taken:
 - (a) A police report will be lodged
 - (b) A copy of the lodged police report will be sent to the Immigration Department of Malaysia
 - (c) A copy of the lodged police report that is acknowledged by the Immigration Department of Malaysia will be sent to the respective Embassy, EMGS, KLIA/KLIA2 and the Ministry of Education Malaysia.

General Advice

You are advised to:

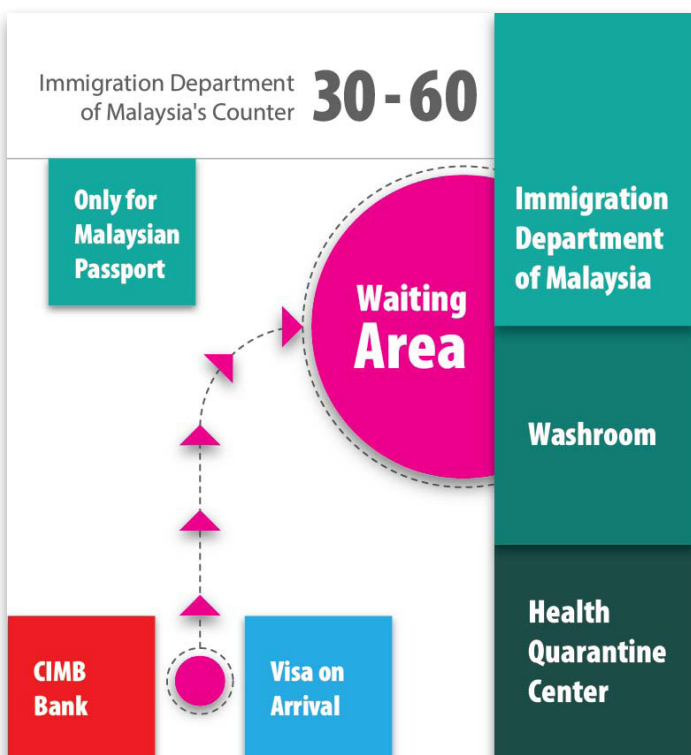
- (a) carry passport and i-Kad at all times within Malaysia.
- (b) not engage in any type of employment.
- (c) follow the latest rules and regulations set by EMGS and Immigration Department of Malaysia

Airport Pick Up Services

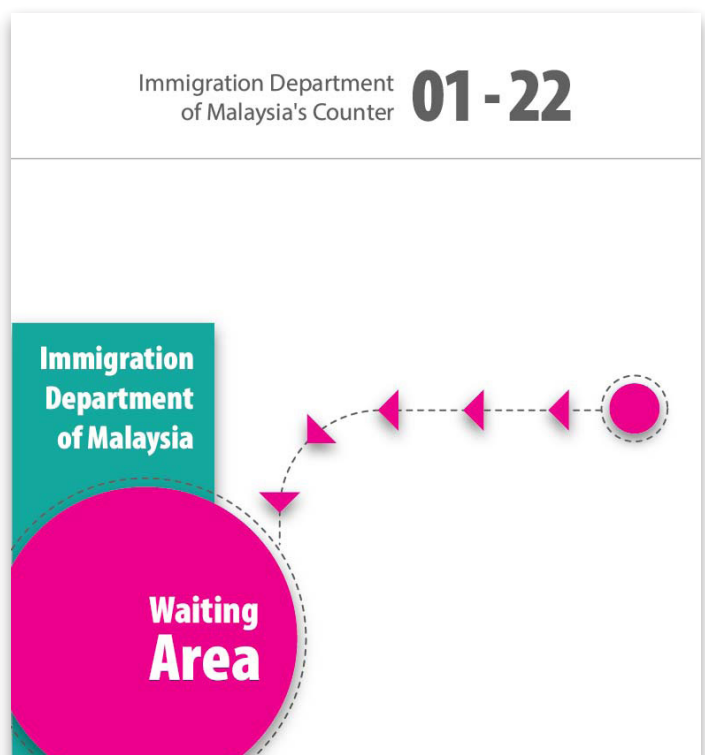
1. You are strongly advised to consult with DISS before purchasing a flight ticket. The preferable arrival time in Malaysia is either morning or afternoon during working days. Arrival time at night, or on Saturdays, Sundays and Public Holidays are not encouraged.
2. You are advised to submit an airport pickup form with flight itinerary to diss@utar.edu.my at least TEN DAYS prior to arrival in Malaysia. Please indicate clearly the details of flight number, date, ETS and Single Entry Visa (SEV) obtained from the Malaysian High Commission/Embassy/Consulate Office overseas.
3. Please inform DISS if there are any changes to your flight schedule to ensure our representatives are able to meet you at the airport's arrival hall.
4. Before travelling to Malaysia, please ensure that you bring the following documents for immigration clearance:
 - Original Passport
 - A copy of the eVAL (Electronic Visa Approval Letter)
 - A copy of the university offer letter
 - SEV (single entry visa)
 - MDAC (Malaysia Digital Arrival Card)
5. You must not consume any medication at least ONE WEEK before arriving in Malaysia. Should there be real medical needs, please consult with your doctor. Drugs are illegal possession and consumption of drugs are strictly prohibited.
6. Once you arrived at KLIA or KLIA 2, please proceed to the airport's immigration waiting counter (layouts are shown on next page) for immigration clearance and wait for UTAR representative to meet you at the arrival hall.



Kuala Lumpur International Airport (KLIA)



Kuala Lumpur International Airport 2 (KLIA 2)



Document Submission

1. After you have successfully made the payment, you are considered as a Registered Student of UTAR.
2. In addition to documents for immigration clearance, please bring the following documents:
 - (a) Original copy of secondary/high school results and graduation certificate, and
 - (b) Original copy of Bachelor/Master degree certificate and transcript (for postgraduate study students)

3. You are required to submit the following documents:

- Declaration form;
- Withdrawal from Studies and Refund Policies

during Orientation Week or within the first 4 weeks from the programme commencement date at Division of Admissions and Credit Evaluation from 8:30 a.m. – 5:30 p.m. (Monday – Friday except Public Holidays):

- (a) Heritage Hall, Ground Floor (A006), Kampar campus
- (b) KB Block, Ground Floor (Room KB001), Sungai Long campus

UTAR reserves the right to deny your access to the course pre-registration system in this trimester, if you fail to submit these documents.

4. Please bring along the original and photocopy of educational certificates as listed in your application to UTAR during Orientation or when you physically report for classes at UTAR. Failure to present these original educational certificates may lead to the termination of your admission.



University Rules and Regulations

By accepting the UTAR offer, you shall observe the UTAR Rules and Regulations at all times. These include payment of fees, attendance at classes and at examinations, student code of conduct, regulations on university societies and student activities and observance of other Rules and Regulations of the University.

In addition, you shall dress decently or appropriately either inside or outside the campus. Students who do not dress appropriately will be barred from entering the premises.

A copy of the Student Code of Conduct is available at <https://dsa.kpr.utar.edu.my/documents/StudentConduct.pdf> or scan the following QR Code.



Student Identity (ID) Card

Each Universiti Tunku Abdul Rahman (UTAR) student will be issued a Student ID Card which is valid during his/her period of study at the University. The Student ID Card must be presented for identification purpose when entering the University or when using selected University facilities. Failure to produce the Student ID will result in refusal of entry and use of the campus facilities. Each student is responsible for his/her Student ID Card which is not transferable to any other person.

1. Student ID Card Application

All UTAR students are required to have their latest photograph for their student ID card. Students must pay their tuition fees in full / by instalment scheme before they are allowed to apply their student ID card.

2. Attire for Student ID Photo

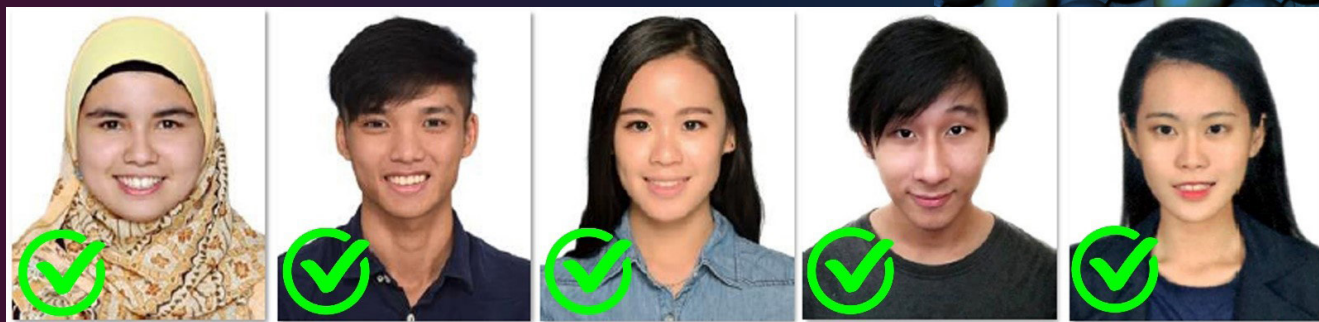


- Collar shirt, round neck shirt with / without coat / blazer, sweate



- Cap / hat, or covered face is not permitted
- Revealing clothes are not permitted (eg: sleeveless shirt is not permitted)
- Sunglasses are not permitted and no glare on eyeglasses

Sample reference of ID photo



3. Collection of Student ID Card

Student ID Card can be collected from respective Centre / Faculty / Institute counter during office hour.

4. Replacement of Student ID Card

Any replacement of Student ID Card due to expiry, damage, lost, etc.; will be subject to charges imposed by the University.



Orientation Programme

As a newly registered student, the new campus experience starts with UTAR orientation programme which aims to facilitate a smooth transition into university life.

During the orientation week, many activities are lined up for you to participate so that you are familiar with the campus and make new friends. Key information will be provided on the University and its facilities and services available such as the sports and recreational facilities, student clubs and societies, bus services, counselling and guidance services and student support services. There will be an induction programme that covers campus adjustment talks, a campus tour and a city tour.

You will have the opportunity to interact with staff of UTAR and seniors who will be most happy to provide information and advice to assist you in adjusting to the campus life here.

To have a feel of how the orientation programme atmosphere is like in UTAR, please watch a video made by our Orientation Committee: <https://youtu.be/a7QN33T0T7Q> or scan the following QR code.



Student Activities

The University, through the Department of Student Affairs (DSA), plays a vital role in encouraging student participation in extra-curricular activities. Such activities include Orientation Programmes, Sports Tournaments, Quizzes, Dinners, organising welfare activities such as Blood Donation Drives, Fundraising activities, Talks and Teambuilding activities.

As a UTAR student, you can be an active member for some of the 80 student clubs and societies on campus.

These students clubs are categorised into:

- Course-based
- General Interests
- Performing and Creative Arts
- Sports and Recreation
- Voluntary Category
- Self-Defence Category

For a list of student clubs and societies, please scan the below QR code.

Kampar Campus



Sungai Long Campus



Accommodation

The Department of Student Affairs (DSA) will search and compile a list of reliable accommodation information within the vicinity of the campuses as well as a list of Estate Agents who may help you in arranging decent private accommodation.

Some of the suggested accommodation are as follows or scan the following QR code for more details.

Kampar Campus



Sungai Long Campus



Estimated Living Costs

You need to budget for your monthly living expenses on accommodation, meals, transport and other necessities. These cost will depend on where you choose to live, your interest and lifestyle.

	Kampar Campus	Sungai Long Campus
Accommodation	RM250 -RM500	RM400 -RM800
Meals	RM350 -RM500	RM450 -RM800
Transportation	RM50-RM100	RM150 -RM300
Other expenses	RM150 -RM350	RM200 -RM300
Total	RM800 - RM1,400	RM1 ,200 - RM2,000

•Reference books (per trimester) - RM500



**DANISH HOUSE
(WESTLAKE HOMES)**
1.6KM to Kampar Campus



- Facilities Available:**
- 24 Hours Security
 - Fully/Partially Furnished
 - Wifi, Laundry Services, House
 - Keeping, Van Services, Maintenance
 - Services, Parcel Services
 - 5 Minutes Drive to UTAR
 - 4.9 km to KTM Kampar

Room Rental: RM185-RM380
 Hunting Line: 605-4671 666
 Tel: 605-4671 664, 605-4671 667,
 605-4671 668
 Fax: 605-4671 665
<https://www.danishhouse.com.my>

**DANISH HOUSE
(WESTLAKE VILLAS)**
1.7KM to Kampar Campus



- Facilities Available:**
- Fully/Partially Furnished
 - 24 Hours Security, Wifi, Weekly House
 - Cleaning, Laundry Services, Shuttle
 - Services,
 - 8 Minutes Drive to UTAR
 - 4.7 km to KTM Kampar

Room Rental: RM350-RM425
 Tel: 605-4671 763
 Mobile Phone: 6011-1060 1322
 Fax: 605-4671 665
<https://www.danishhouse.com.my>

**KAMPUS WEST CITY
CONDOMINIUM**
3.9KM to Kampar Campus



- Facilities Available:**
- Fully/Partially Furnished, Wifi,
 - Maintenance Services
 - 9 Minutes Drive to UTAR
 - 7.2 km to KTM Kampar

Room Rental: RM250-RM350
 Mobile Phone: 6012-2849 787

**KT
MANAGEMENT**
1.6KM to Kampar Campus



- Facilities Available:**
- 24 Hours Security
 - Fully/Partially Furnished
 - Wifi, Parcel Services, Online Portal
 - for Tenant, Weekly Housekeeping
 - and Maintenance Services.
 - 5 Minutes Drive to UTAR
 - 4.9 km to KTM Kampar

Room Rental: RM220-RM325
 Tel: 605-4658 460, 605-4658 721
 Fax: 605-4653 092
<https://www.kt-management.com>

**MH
UNILODGE @ KAMPAR**
2.7KM to Kampar Campus



- Facilities Available:**
- 24 Hours Security
 - Fully/Partially Furnished
 - Wifi, Living support (Pastoral care/
• student committee), Shuttle Services
 - Swimming Pool.
 - 5 Minutes Drive to UTAR
 - 4 km to KTM Kampar

Room Rental: RM220-RM460
 Tel: 605-4661 000
 Mobile Phone: 6017-5135 088,
 6017-6614 4088
<https://www.mhunilodge.com>

**MEADOW
PARK**
4KM to Kampar Campus



- Facilities Available:**
- Fully/Partially Furnished
 - 24 Hours Security, Wifi, Patrolling,
 - CCTV monitoring, Resident's access
 - cards, Club House, Cafe, Swimming
 - Pool, Sport Courts, Multipurpose
 - Hall, Gym & Fitness Centre
 - 10 Minutes Drive to UTAR
 - 7.1 km to KTM Kampar

Room Rental: RM300-RM350
 Mobile Phone: 6016-3826 266
<https://www.meadowpark.com.my>

Kindly be informed that should the student choose to take up an accommodation from the list of housing here, all accommodation arrangements thereafter are strictly between the landlord and the student. Under no circumstances is UTAR responsible for any problems, misunderstandings and accidents arising incidental thereto.

All information are subject to change by the landlords or estate agents.

EVERGREEN PARK ACORN & HAZEL CONDO

1.1KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Jogging Track,
- Covered Car Park
- 15 Minutes Walking distance to UTAR
- 7 Minutes Drive to UTAR
- 1.75 km to MRT Batu Sebelas Cheras
- 11.2 km to MRT Bukit Dukung

Room Rental: RM350-RM500

EVERGREEN PARK CYPRESS CONDO

700M to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming pool, Wifi, Gym, Mini Mart,
- Covered Car Park
- Within Walking Distance to UTAR
- 5 Minutes Drive to UTAR
- 1.83 km to MRT Batu Sebelas Cheras
- 11.0 km to MRT Bukit Dukung

Room Rental: RM350-RM500

EVERGREEN PARK SCOTTPINE CONDO

650M to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming pool, Wifi, Gym, Mini Mart,
- Covered Car Park
- Within Walking Distance to UTAR
- 5 Minutes Drive to UTAR
- 1.83 km to MRT Batu Sebelas Cheras
- 11.0 km to MRT Bukit Dukung

Room Rental: RM350-RM500

FLORA GREEN CONDO

160M to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Gym, Sauna,
- Cafe, Jogging Track, Mini Mart
- Walking Distance to UTAR
- 2 Minutes Drive to UTAR
- 2.45 km to MRT Batu Sebelas Cheras
- 10.6 km to MRT Bukit Dukung

Room Rental: RM350-RM600

FOREST GREEN CONDO

1.3KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Jogging Track,
- Tennis Court, Gym, Mini Mart, Car Park
- 15 Minutes Walking distance to UTAR
- 6 Minutes Drive to UTAR
- 2.12 km to MRT Batu Sebelas Cheras
- 10.5 km to MRT Bukit Dukung

Room Rental: RM350-RM500

GARDEN PARK CONDO

3.5KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Gym, Mini Mart,
- Tennis Court, Car Park
- 7 Minutes Drive to UTAR
- 5.8 km to MRT Batu Sebelas Cheras
- 12.3 km to MRT Bukit Dukung

Room Rental: RM350-RM550

GLEN COURT

750M to Sungai Long Campus



Facilities Available:

- Fully/Partially Furnished
- 10 Minutes Walking distance to UTAR
- 5 Minutes Drive to UTAR
- 1.92 km to MRT Batu Sebelas Cheras
- 11.1 km to MRT Bukit Dukung

Room Rental: RM300-RM400

GOOD VIEW RESIDENCE

2.6KM to Sungai Long Campus



Facilities Available:

- Fully/Partially Furnished
- 10 Minutes Walking distance to UTAR
- 5 Minutes Drive to UTAR
- 1.92 km to MRT Batu Sebelas Cheras
- 11.1 km to MRT Bukit Dukung

Room Rental: RM350-RM550

GREEN ACRE PARK CONDO

1.8KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Gym, Mini
- Mart, Tennis Court, Car Park
- 22 Minutes Walking Distance to UTAR
- 7 Minutes Drive to UTAR
- 5.8 km to MRT Batu Sebelas Cheras
- 12.4 km to MRT Bukit Dukung

Room Rental: RM350-RM550

GREENVIEW RESIDENCE

1.3KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Gym, Mini
- Mart, Jogging Track, Car Park
- 15 Minutes Walking Distance to UTAR
- 7 Minutes Drive to UTAR
- 5.3 km to MRT Batu Sebelas Cheras
- 11.7 km to MRT Bukit Dukung

Room Rental: RM350-RM600

LANDMARK RESIDENCE

3.5KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Gym, Mini
- Mart, Jogging Track, Car Park
- 7 Minutes Drive to UTAR
- 1.3 km to MRT Batu Sebelas Cheras
- 9.5 km to MRT Bukit Dukung

Room Rental: RM400-RM600

PALM WALK

2.4KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- 6 Minutes Drive to UTAR
- 6.4 km to MRT Batu Sebelas Cheras
- 13.0 km to MRT Bukit Dukung

Room Rental: RM400-RM550

PANGSAPURI ADALIA

800M to Sungai Long Campus



Facilities Available:

- Parameter Fencing
- Fully/Partially Furnished
- Children's Playground
- 6 Minutes Drive to UTAR
- 5.2 km to MRT Batu Sebelas Cheras
- 11.1 km to MRT Bukit Dukung

Room Rental: RM350-RM550

PANGSAPURI AKASIA

1.8KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- 5 Minutes Drive to UTAR
- 20 Minutes Walking distance to UTAR
- 12.1 km to MRT Bukit Dukung
- 6.2 km to MRT Batu Sebelas Cheras

Room Rental: RM400-RM800

PANGSAPURI AZALEA

1.8KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Lounge, Recreational Room
- 20 Minutes Walking Distance to UTAR
- 5 Minutes Drive to UTAR
- 6.2 km to MRT Batu Sebelas Cheras
- 12.1 km to MRT Bukit Dukung

Room Rental: RM400-RM800

SUNGAI LONG RESIDENCE

1.6KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Badminton, Multi Purpose Area, Gazebo, Swimming Pool, Playground, Gym
- 15 Minutes Walking distance to UTAR
- 5 Minutes Drive to UTAR
- 7.5 km to MRT Batu Sebelas Cheras
- 12.2 km to MRT Bukit Dukung

Room Rental: RM400-RM800

TAMING INDAH 2

1.5KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- 12 Minutes Walking Distance to UTAR
- 5 Minutes Drive to UTAR
- 5.1 km to MRT Batu Sebelas Cheras
- 12.2 km to MRT Bukit Dukung

Room Rental: RM400-RM600

ALSTONIA RESIDENCE

1.9KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming pool, Library, Gym, Sauna
- 25 Minutes Walking distance to UTAR
- 6 Minutes Drive to UTAR
- 5.4 km to MRT Batu Sebelas Cheras
- 8.3km to MRT Bukit Dukung

Room rental: RM400-RM600

LAVENDER RESIDENCE 2KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- 25 Minutes Walking distance to UTAR
- Swimming Pool, Gym, Cafe, Reading Room
- 5 Minutes Drive to UTAR
- 12.8 km to MRT Bukit Dukung

Room Rental: RM400-RM600

IRIS RESIDENCE 2KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- 25 Minutes Walking distance to UTAR
- Swimming pool, Jacuzzi, Reading room
- 5 Minutes Drive to UTAR
- 12.8 km to MRT Bukit Dukung

Room Rental: RM400-RM600

CAMELLIA RESIDENCE 2.3KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- 27 Minutes Walking distance to UTAR
- Swimming Pool, Gym, JoggingTrack
- 7 Minutes Drive to UTAR
- 12.9 km to MRT Bukit Dukung

Room Rental: RM400-RM600

RAFFLESIA RESIDENCE 550M to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- 27 Minutes Walking distance to UTAR
- 8 Minutes Drive to UTAR
- 4.2km to MRT Batu Sebelas Cheras
- 7.1km to MRT Bukit Dukung

Room Rental: RM400-RM600

Tips Not to Be Ignored When Renting Rooms

Staff and students are also advised to keep the correspondence and/or record of communications with the landlord/agent. Please read and understand the terms and conditions before signing any documents/agreement with the landlord/agent.

Illegal Partitioned Rooms

There are landlords/agents who may have made many partitioned cubicles (rooms) in their premises and choose to rent these partitioned cubicles (rooms) especially to students. Landlords put up partitioned cubicles (rooms) to maximize their income. Please note that the Kajang Municipal Council (MPKJ) and the Housing Association Committee may not approve such partitioned cubicles (rooms).

These partitions may be illegal if no prior Municipal Council approval has been obtained and it may be a fire hazard due to poor electric wiring. The air circulation may not be good either due to some of these rooms not having any windows.

The Housing Association Committee (probably with the Municipal Council's intervention) may get the landlord to demolish these partitions and the staff/students of such rooms may risk being evicted. It is advisable that staff/students do not fall prey and rent such premises.

Advisory

Kindly take note that all accommodation arrangements are strictly between the landlord/agent and the staff/students. Under no circumstances will the University be held responsible or liable in any way for any claims, damages, losses or costs whatsoever resulting or arising directly or indirectly from the accommodation arrangement between the staff/students and the landlord/agent.

Nevertheless, should you encounter any issues, please do not hesitate to send your feedback/ complaints to KB006, Department of Student Affairs Office, Sungai Long Campus or via email at dsa@utar.edu.my.

EMERALD RESIDENCE CONDO 2.8KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Jogging
- Track, Sauna, Sky Lounge
- Covered Car Park
- 8 Minutes Drive to UTAR
- 11.8 km to MRT Bukit Dukung

Room Rental: RM350-RM500

MAHKOTA GARDEN CONDO 2.3KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Gym, Laundry,
- Cafe, Lounge, Function Room
- 10 Minutes Drive to UTAR
- 11.4 km to MRT Bukit Dukung

Room Rental: RM350-RM500

MAHKOTA RESIDENCE APARTMENT 3.0KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Gym, Covered Car Park
- 12 Minutes Drive to UTAR
- 5.4 km to MRT Batu Sebelas Cheras
- 11.3 km to MRT Bukit Dukung

Room Rental: RM400-RM500

SRI HIJAU CONDO 3.9KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Gym, Jogging Track,
- Barbeque Area, Covered Car Park
- 11 Minutes Drive to UTAR
- 12.8 km to MRT Bukit Dukung

Room Rental: RM350-RM500

SURIA COURT APARTMENT 2.9KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Covered Car Park
- 8 Minutes Drive to UTAR
- 3.2 km to MRT Batu Sebelas Cheras
- 10.1 km to MRT Bukit Dukung

Room Rental: RM350-RM500

SURIA RESIDENCE APARTMENT 4.5KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Covered Car Park
- 12 Minutes Drive to UTAR
- 7.5 km to MRT Batu Sebelas Cheras
- 13.4 km to MRT Bukit Dukung

Room Rental: RM350-RM500

THE I RESIDENCE CONDO 2.5 KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Swimming Pool, Wifi, Gym, Sauna,
- Jogging track, Covered Car Park
- 6 Minutes Drive to UTAR
- 11.2 km to MRT Bukit Dukung

Room Rental: RM400-RM600

VISTANA MAHKOTA APARTMENT 4.6KM to Sungai Long Campus



Facilities Available:

- 24 Hours Security
- Fully/Partially Furnished
- Jogging Track, Covered Car Park,
- Barbeque Area
- 12 Minutes Drive to UTAR
- 12.5 km to MRT Bukit Dukung

Room Rental: RM400-RM600

Bus Services

1. UTAR Buses

UTAR owns a total of 16 buses that facilitate students travelling to the campuses from the neighbourhood train stations, MRT stations, bus stops and housing areas.

The buses follow a regular daily schedule and is available on the UTAR website (under Facilities> Bus Services) or scan the following QR Code for more details.

The ticket fare is at RM1.00 per trip.

UTAR also has designated bicycle racks and motorcycle parking areas for all students and staff at both campuses.



2. Public Transports

For Sungai Long campus, students can use the following public bus services:

- RapidKL No. 590 from Mydin Sinar Kota and pass by KTM Komuter Serdang
- MRT Feeder Bus No. T453 from Bukit Dukung MRT station

All the above buses will stop in front of UTAR premise.

For Kampar campus, students can take the KTM Electric Train Service (ETS) from any of the stations along the Padang Besar (North)-KL Sentral-Gemas (South) line to Kampar for a fast and comfortable ride. Upon arriving at Kampar station, you may take a taxi or call Grab car service to reach UTAR Kampar.

Please visit www.ktmb.com.my for the ETS schedule and fare charge.



Counselling and Guidance Services

UTAR has a team of trained counsellors who abide by the ethics of the counselling profession who will offer caring and confidential counselling for individuals and groups. The counsellors promote intellectual growth and emotional support by empowering and equipping students through:

(i) Counselling sessions:

- Personal/Social Development
- Academic Development
- Career Development

(ii) Workshops/Training/Programmes:

- Peer Helping Programme (PHP)
- Career Guidance/Exploration Workshop
- Various Talks and Workshops such as Learning Skills, Clay, EQ, Stress Management, Expressive Art, Mindfulness, Relaxation and etc.

(iii) Campus Adjustment:

- Campus Adjustment Talk
- Peer Mentoring Programme (PMP)



Library Membership

All registered students are automatically members of the library. The membership is valid throughout the period of their programme of study at UTAR. Students must produce their Student ID card in order to enter the library and to borrow books or scan the following QR Code to visit library homepage.



Admission Procedures and Policy

Change of Address

Students are advised to inform the Faculty/Centre for Foundation Studies General Office immediately of any change of address and/or telephone contact number by filling in a Change of Address form available at the respective Faculty/Centre General Office. Failure to do so may result in letters going astray.

Notices

All students are required to check notices and mails through the UTAR Homepage.

Withdrawal from Studies

Students who intend to withdraw from the University are required to fill up the prescribed form available at either the Division of Admissions and Credit Evaluation or the Faculty General Office, Centre for Foundation Studies, Institute of Postgraduate Studies & Research and submit the said form together with a copy of the Student ID Card, if any.

The official date of withdrawal shall be the date when the said form is received by the University notwithstanding the fact that the student may have earlier ceased class attendance.

Any student who does not attend classes or discontinues attending classes in a new trimester without notifying the University of his withdrawal shall be liable for all fees for the new trimester.

All books or property borrowed from the University must be returned promptly. Failure to do so may result in forfeiture of whatever deposits held by the University in addition and without prejudice to the University resorting to legal means for recovery purposes.

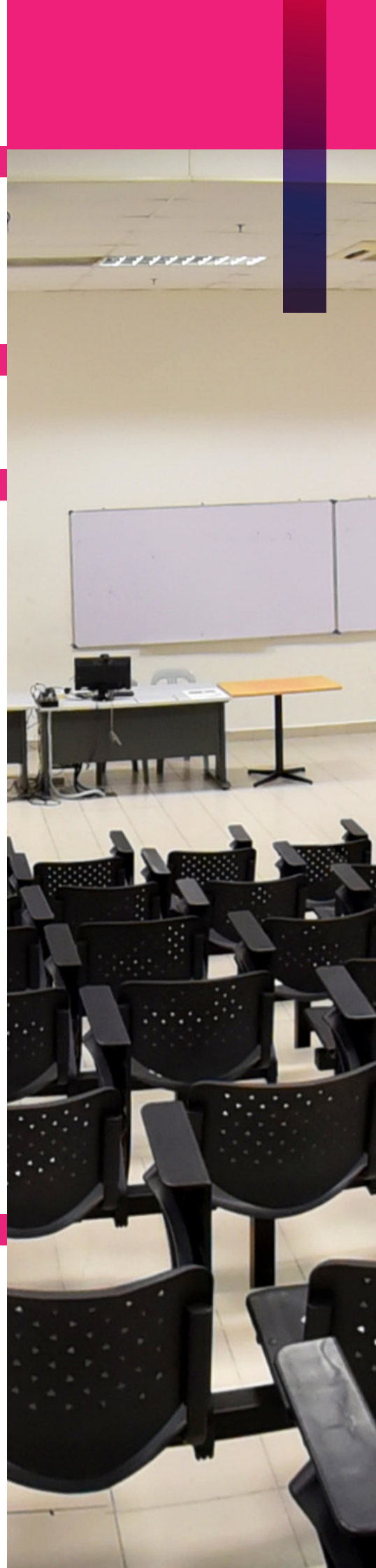
Please note:

70% of the tuition fee shall be refunded for students who withdraw from their programme of study before the commencement of the programme. There will be no refund of other fees paid (except for Caution Money or, for international students, the Security Bond Deposit). Applications for refund of fees will not be entertained upon the commencement date of the programme, if the student withdraws from his programme of study.

Caution Money

Caution money may be refunded upon online application after completion of or withdrawal from studies in which the application must be made within one year from the date of completion or withdrawal.

The University may set-off against the caution money any sums owing to the University including but not restricted to outstanding fees, costs of books or items unreturned or breakage or damage to laboratory equipment or University property.



Leave of Absence

The total duration of leave of absence for international students normally shall not exceed 2 trimesters, subject to the maximum programme duration allowed by the Ministry of Higher Education.

Where leave of absence has been granted based upon medical grounds, the student has to be certified as medically fit before being allowed to continue with the programme.

For leave of absence, a student must submit the prescribed "Application for Leave of Absence" form which can be obtained from the Division of Admissions and Credit Evaluation/Faculty/Centre for Foundation Studies General Office.

An application for leave of absence must be made before the end of Week 10 of a Long Trimester or Week 5 of a Short Trimester. For late application, the candidate must state the reason(s) for his application and provide all documents that could support his application.

A student who is barred cannot be considered for leave of absence except in extenuating circumstances approved by the University.

No leave of absence is allowed unless duly approved by the Dean / Director of Centre / Faculty / Institute. Leave of absence shall not be taken as part of the maximum candidature period prescribed for the course.

During the entire duration of the leave of absence, the student is not allowed to use the University facilities or undertake or attend any academic or curricular activities.

Leave of absence may be granted to a postgraduate candidate to undertake another programme at the University or other institutions of higher learning subject to the following terms and conditions:

- (a) the programme is a requirement for the postgraduate programme and is certified as such by the Board of the Faculty;
- (b) the period of leave shall not exceed 1 year, and
- (c) the period herein granted as leave of absence shall not be taken into account as part of the maximum candidature period prescribed for the programme or as part of the prescribed minimum period for the programme.

Please note:

- (i) Leave of absence before fifth week of trimester:
100% of all fees paid for the current trimester are transferable to the trimester where the student rejoins.
- (ii) No transfer of fees paid is allowed if the leave of absence is after the fourth week except under extenuating circumstances approved by the University.

Students are requested to report to the Centre for Foundation Studies / Faculty/ Institute General Office and make the necessary payment of fees chargeable upon rejoining the programme of study.



Concurrent Registration

A student who has registered for a programme leading to a Foundation or a Bachelor Honours degree programme of UTAR shall not be allowed to register concurrently for another programme leading to a Foundation or a Bachelor Honours degree programme of UTAR or a programme of any other university.

A student who has registered for a programme leading to a degree or diploma of another university shall not be allowed to register concurrently for a programme leading to a Foundation or a Bachelor Honours degree programme of UTAR.

Any student found to be pursuing more than one programme of study in UTAR at any given time is liable to have his student status terminated in one of the programmes at the absolute discretion of UTAR. The onus is on the student to withdraw from his current programme of study should he decide to register for another programme with the University.

A postgraduate degree candidate of UTAR may register concurrently for another postgraduate degree programme in UTAR or another university if:

- (a) the candidate possesses excellent academic credentials,
- (b) the candidate registers concurrently for not more than two postgraduate degree programmes at any time,
- (c) the concurrent programmes are part-time postgraduate degree programmes, and
- (d) the concurrent programmes are in different areas of specialisation, whereby the research materials and data obtained and submitted for the degree of one programme would not be submitted for the degree of the other programme.

It is the responsibility of the candidate to devote adequate time and effort to the postgraduate programmes pursued.

The candidate shall, upon registration, be required to sign a letter of undertaking that the same research materials and data would not be submitted for both postgraduate degree programmes. In the event that the student violates this undertaking, the University shall terminate the programme of the student with immediate effect or retract the degree, if the degree has been awarded.



Programme Transfer

A student undertaking a Foundation programme may apply for a programme transfer:

- (a) within the same stream of study provided that the student has successfully passed and completed the Foundation programme, or
- (b) to a different stream of study provided that an application is made within the first TWO WEEKS from the commencement of the first trimester.

A student undertaking a Bachelor Honours Degree Programme may apply for a programme transfer within the first TWO WEEKS from the commencement of the trimester.

Students are not allowed to apply for a programme transfer unless they have paid all fees and registered as students of the University in the programme of study stated in the Letter of Offer.

An application for a programme transfer must be made in the prescribed form to the Dean of the Faculty or the Director of the Centre together with payment of the prescribed non-refundable processing fee of RM20.00

The Dean of the Faculty or the Director of the Centre concerned shall be responsible for determining whether or not to allow the application herein.

Upon approval thereof, students are required to pay the sums stated below on or before the due date stipulated in the Letter of Offer for programme transfer and the accompanying student bill, failing which the offer for the programme transfer shall lapse and be rendered null and void:-

- (a) RM200 programme transfer fee, and
- (b) The difference in programme fees between the original programme of study and the new programme of study. Where the programme fees for the original programme of study is higher than that of the new programme, the difference will be credited to the student's account and will be deducted from the programme fees for the following trimester.

The Dean/Director of the relevant Faculty/Centre shall decide on the applications for programme transfer. An appeal against such decision shall be made in writing to the President within 7 days upon notification stating all relevant grounds. The decision of the President shall be final.



Re-Admission

A student who has withdrawn without disciplinary cases from the University may at any time thereafter apply for re-admission.

A student who has been suspended and subsequently withdrawn from the programme may only apply for re-admission after serving the suspension period.

A student who has been suspended and terminated by the University due to poor academic performance may only apply for re-admission into another degree after serving the suspension period.

A student who has been terminated by the University on disciplinary grounds shall not be eligible for re-admission.

A student who has been offered re-admission to the University will be granted a fresh duration of the study calculated from the date of the re-admission.

Reinstatement

A student who has been terminated by the University on whatever grounds except for disciplinary reasons and poor academic performance may apply for reinstatement to the same programme.

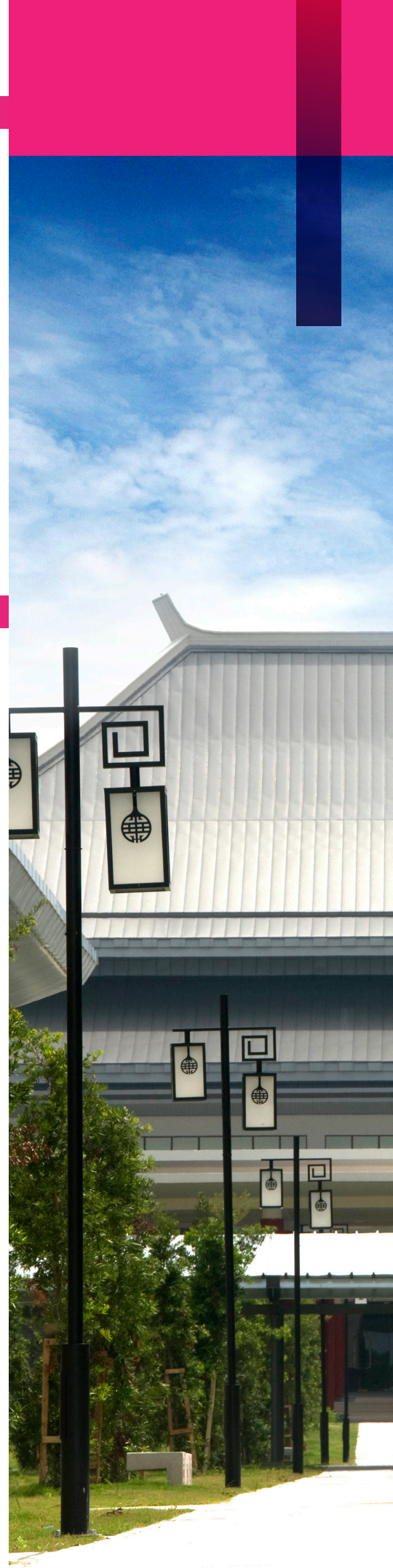
Reinstatement whether granted or not shall be at the absolute discretion of the University and among the general criteria for reinstatement:-

- (a) there is still sufficient duration of study available for the student to complete the programme,
- (b) the student could still meet the 80% attendance requirements for all courses taken for the trimesters, and
- (c) the student has made payment of all the prescribed fees including arrears, penalty and administrative charges.

The application shall be in the prescribed form and submitted to the Faculty/Centre General Office not later than one (1) week after the date of termination. Applications will not be considered if submitted after the deadline or where the application form is incomplete.

The Dean of the Faculty or the Director of the Centre concerned shall be responsible for determining whether or not to allow the application herein. Upon approval thereof, students are required to pay the prescribed sums or fees on or before the prescribed deadline, failing which the approval shall lapse and deemed null and void.

The candidature of the reinstated student will be calculated from the date the student had initially registered as a student.



- (a) Through the process of credit transfer, a student will earn the credit value of the transferred course. For external credit transfer from diploma or higher academic qualification from other institutions and from prior experiential learning, only credit hours will be transferred with no grade. For internal credit transfer within UTAR programmes and mobility programmes with recognised UTAR MOU partners, credit hours will be transferred with grades.

Students with diploma or higher academic qualification may be considered for credit transfer towards the degree programmes based on the academic results awarded by their previous Institutions of Higher Learning.

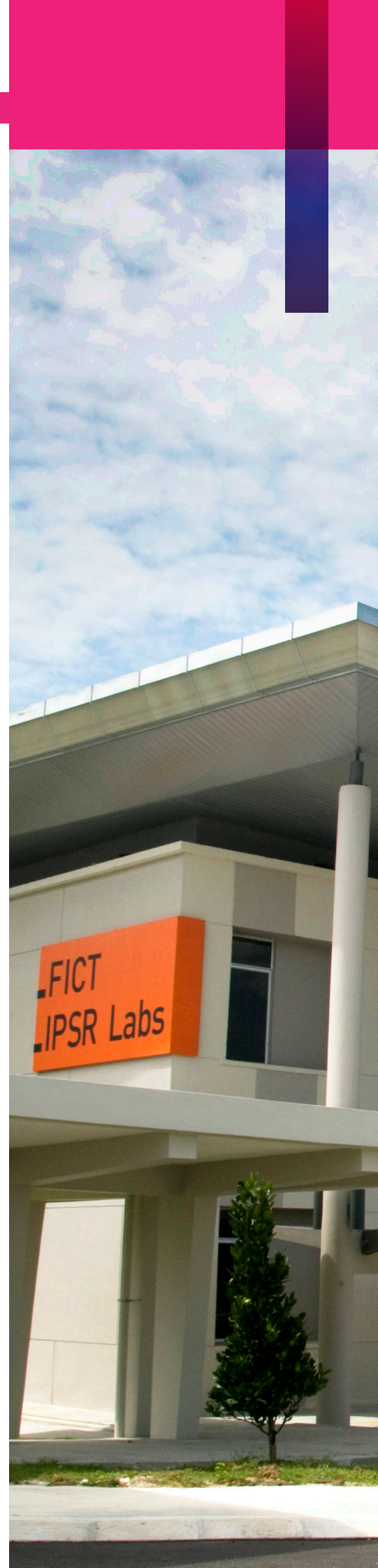
Credit transfer shall be considered on a case-by-case basis and the evaluation/assessment will be carried out upon receiving the relevant programme structures and syllabi, official academic transcript, Certificate of Award and other relevant documents at the point of admission to UTAR degree programmes.

Students who are unable to provide the above-mentioned documents at the point of admission and wish to apply for credit transfer after enrolment to UTAR degree programmes may submit their applications for credit transfer together with the relevant documents to the Faculty General Office within their first academic trimester of the programme enrolled.

Re-admission students who wish to apply for internal credit transfer based on their previous UTAR results may submit their applications for credit transfer to the Faculty General Office within their first academic trimester of the programme enrolled.

Programme transfer students who wish to apply for credit transfer based on the academic results awarded by their previous Institutions of Higher Learning and/or internal credit transfer based on the previous UTAR results will be required to complete Section II of the "Programme Transfer Application Form" and submit to the Faculty General Office at the point of programme transfer application.

- (b) Students with prior experiential learning or informal study may apply for credit award through APEL.C based on their relevant knowledge and skills acquired through non-formal work-related learning experience and informal training courses.



Bahasa Kebangsaan Exemption

Students may be granted exemption for Bahasa Kebangsaan A compulsory course (for Malaysian students only) in Bachelor's degree programmes upon admission to UTAR by meeting the following criteria:

- obtained a credit in SPM or SPM Ulangan or SPM July/November Paper Bahasa Melayu, OR
- obtained a pass in SPM Bahasa Melayu and a principal pass in STPM Bahasa Melayu.

The exemption will be granted based on the official SPM or SPM Ulangan or SPM July/November Paper or STPM Bahasa Melayu results provided by students at the point of admission.

Students who have obtained a credit in SPM Bahasa Melayu but have not provided their SPM results at the point of admission to UTAR degree programmes may apply for Bahasa Kebangsaan exemption through Faculty General Office within their first academic trimester of the programme enrolled.

Students without a credit in SPM Bahasa Melayu who have taken SPM Ulangan or July/November Paper for Bahasa Melayu after enrolment at UTAR may apply for Bahasa Kebangsaan exemption through Faculty General Office within the academic trimester upon obtaining the SPM or SPM Ulangan or SPM July/November Paper result with a credit in Bahasa Melayu.

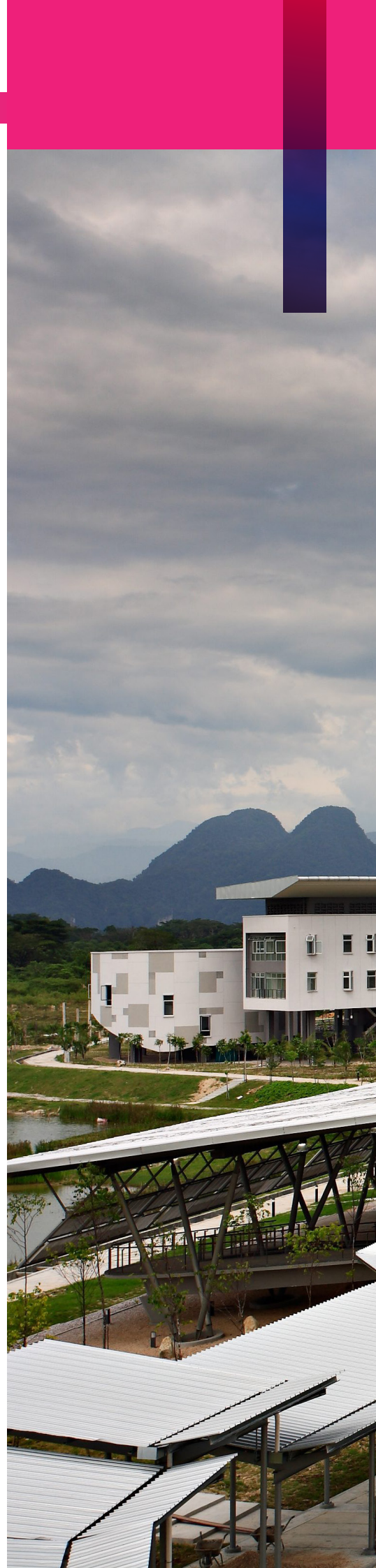
Students without a credit in SPM Bahasa Melayu but have taken and passed Bahasa Kebangsaan A or its equivalent course at their previous Institutions of Higher Learning are eligible to apply for Bahasa Kebangsaan exemption through Faculty General Office during their first academic trimester of the programme enrolled. Please note that under the course exemption policy, students who have been granted exemption will be required to take a replacement course in order to fulfil the credit requirement of the programme.

The relevant application forms for credit transfer and Bahasa Kebangsaan exemption are available at the respective Faculty General Office.

UTAR reserves the right to reject any application or retract any decision if it is found that the information given by the student is incorrect and/or inaccurate.

The University's Credit Transfer and Unit Exemption Policy could be viewed from the Division of Admissions and Credit Evaluation homepage. For more details, please scan the following QR Code.

FAQs



Lifelong Learning

Universiti Tunku Abdul Rahman (UTAR), Centre for Extension Education (CEE) supports the design, development and delivery of English and academic programmes for adult, part-time and online learners as well as UTAR students.

Our Programmes

ACCA Preparatory Course

ACCA Preparatory Course is designed for individuals who wish to learn about the ACCA examination patterns by providing students with the knowledge and skills they need to achieve their career goals in the modern world of accounting and finance.

For more information, please visit <https://cee.utar.edu.my/ACCA-Preparatory-Course.php> or scan the following QR code.



APEL.C

APEL.C is for individuals who have accumulated sufficient experiential learning for a course in an MQA accredited programme offered by UTAR. The awards of credits from APEL.C upon the assessment for sufficient knowledge and competency in the area of study programme shortens the programme duration.

For more information, please visit <https://cee.utar.edu.my/apel-c.php> or scan the following QR code.



English Enhancement Programme

English Enhancement Programme (EEP) is intended to provide interactive, student-centred English lessons to equip school-leavers up to working adults with the necessary English Language skills for them to communicate more effectively and efficiently in the language for the fulfillment of their various needs.

For more information, please visit https://cee.utar.edu.my/EEP_main.php or scan the following QR code.



Inspire@Learning

Inspire@Learning is designed to accommodate individuals, with busy schedules, who prefer to set their own pace for learning. Learners can join the Massive Open Online Course (MOOC) and claim Continuous Professional Development (CPD) and UTAR Soft Skills Development Certificate (USSDC) points upon the completion of a course. Learners can also choose to watch an array of recorded UTAR webinars to enhance their knowledge.

For more information, please visit <https://cee.utar.edu.my/Inspire/> or scan the following QR code.



Malaysian University English Test (MUET) Preparatory Course

Malaysian University English Test (MUET) Preparatory Course is for individuals who wish to enhance their English proficiency in the four skills, reading, listening, writing and speaking, through holistic guidance and mock test to sit for the MUET.

For more information, please visit <https://cee.utar.edu.my/MUET.php> or scan the following QR code.



Lifelong Learning

Mathematics Enhancement Programme

Mathematics Enhancement Course (MEC) is tailored to enhance students' fundamental knowledge in key mathematical areas such as algebra, geometry, calculus, and statistics. This course is specifically designed to provide students with a solid foundation in these fundamental concepts, equipping them with the skills and understanding necessary to excel in more advanced mathematical pursuits.

For more information, please visit <https://cee.utar.edu.my/MEC.php> or scan the following QR code.



Micro-Credential Course

Micro-Credential Course (MCC) is aimed at individuals who seek professional, technical, academic and personal development. Learners can take micro-credential courses as part of an approved programme for educational objectives or as a form of professional development, upskilling or reskilling. The UTAR Malaysian Micro-Credential Statement (UTAR MMS) awarded to learners will allow them to transfer credit when they pursue their studies in UTAR.

For more information, please visit <https://cee.utar.edu.my/MCC/> or scan the following QR code.



Non-Graduating Course

Non-Graduating Course (NGC) is aimed at individuals who prefer to take academic courses, examination or non-examination mode, at the university without registering on a degree programme at UTAR for professional and personal gain.

For more information, please visit <https://cee.utar.edu.my/NGC.php> or scan the following QR code.



Part-Time Honours Degree Programmes

Part-Time Honours Degree Programmes (PTD) are tailored for individuals who wish to earn recognised qualifications to achieve work or lifelong learning goals without having to compromise on their job commitments or other responsibilities.

For more information, please visit <https://cee.utar.edu.my/PTD.php> or scan the following QR code.



Student Exchange Programmes

Student Exchange Programmes (SEP) are catered for UTAR (outbound) and overseas (inbound) students who desire to experience in-depth academic learning to meet the competitive global demand while immersing in a new culture abroad. They can choose to join the Academic Exchange Programme or Internship Programme.

For more information, please visit <https://cee.utar.edu.my/SEP.php> or scan the following QR code.



Corporate and Community Development

Universiti Tunku Abdul Rahman (UTAR), through its Centre for Corporate and Community Development (CCCD), is a Human Resource Development Corporation (HRD Corp) Registered Training Provider under the purview of the Ministry of Human Resources, Malaysia. The mission of CCCD is to serve the needs of corporates, organisations and communities by providing learning and development opportunities as part of UTAR's contribution to the society.

The objectives of CCCD are:

- To offer quality and relevant programmes for corporates and organisations
- To engage with the community through programmes and events
- To bring the University and communities together through knowledge transfer activities

Corporate and Public Training

CCCD supports and assists organisations' talent development needs by offering a suite of upskilling and reskilling courses that are designed to address workforce transformations in the 21st century.

CPD Training

CCCD supports individuals' career development with an exclusive range of endorsed Continuing Professional Development (CPD) courses to gain CPD points and CPD hours to enhance their professional profile.

Customised Training

CCCD can help organisations with bespoke training designed to match their needs by specifically targeting the skill requirements of the trainees. The bespoke service offers flexibility over topic, course length, level, delivery method and venue.

Professional Qualification Programme

CCCD offers the Certified Financial Planner (CFP) certification programme for individuals to enhance their employment and career opportunities especially in the financial services industry as in banks, insurance companies, unit trust companies, asset management companies and others.

Talks/Webinars

CCCD organises talks and webinars on diverse topics to create an educational platform for the community to gain insights into various fields and expand their horizons.



Corporate and Community Development

Conference and Event Management

CCCD offers a range of services for organising conferences and managing events such as symposiums, seminars and workshops with the purpose of delivering bespoke experiences to achieve your objectives. The services include conceptual strategy and theme development, supplier management, entertainment and post-event measurement.

STEM Outreach

The STEM Outreach aims to inspire young learners in science, technology, engineering and mathematics (STEM) through hands-on, engaging activities such as workshops, competitions, webinars, and talks. Through the Kuala Lumpur Engineering Science Fair (KLESF), the objectives of STEM Outreach are reinforced among schools, educators, parents, and the community.

Inbound Study Tour

CCCD offers curated inbound edutourism programmes with an immersive study experience for students from various economies to learn while experiencing the true culture and lifestyle of Malaysia.

HSK and HSKK Exams

Candidates can register for the HSK and HSKK (Chinese Proficiency Test) through CCCD and sit the exams at UTAR Sungai Long and UTAR Kampar.

Malaysia Mental Literacy Movement

The objectives of the Malaysia Mental Literacy Movement (MMLM) are to introduce and promote various techniques and skills pertaining to the optimising of brain and mind power. Among the activities MMLM organises are workshops, seminars, dialogues, competitions and the like to promote the development of mental literacy such as memory skills, thinking skills and creativity.



For more information, please visit <https://cccd.utar.edu.my/> or scan the QR code.



Programme Enquiry

Division of Programme Promotion (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2522/2261/2262/2263
Tel Sungai Long: +(60)3 9086 0288 ext. 880/881/882/883
HP: +(60)16 2233 557
Email: enquiry@utar.edu.my

International Student Services

Department of International Student Services (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2298/2554
Tel Sungai Long: +(60)3 9086 0288 ext. 229/717/718
Email: diss@utar.edu.my

Admissions

Division of Admissions and Credit Evaluation (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2241/2243/2507
Tel Sungai Long: +(60)3 9086 0288 ext. 836/837/838/839/840
HP: +(60)16 2233 562 (Kampar), +(60)18 2953 100 (Sungai Long)
Email: admission@utar.edu.my

Examination and Awards

Division of Examination and Awards (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2277/2278
Tel Sungai Long: +(60)3 9086 0288 ext. 814/816
Email: deas@utar.edu.my

Scholarships and Financial Aid

Department of Scholarships and Financial Aid (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2574/2575
Tel Sungai Long: +(60)3 9086 0288 ext. 379/380
Email: financialaid@utar.edu.my

Student Support Services/Sports and Recreation

Department of Student Affairs (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2281/2282
Tel Sungai Long: +(60)3 9086 0288 ext. 818/820
HP: +(60)16 2100 864 (Kampar), +(60)16 2100 862 (Sungai Long)
Email: dsa@utar.edu.my

Fee Payment

Division of Finance (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2250/2534
Tel Sungai Long: +(60)3 9086 0288 ext. 803/804

Library

(Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2539/2270

Tel Sungai Long: +(60)3 9086 0288 ext. 702/703

Email: library@utar.edu.my

Soft Skills Learning and Development

Department of Soft Skills Competency (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2295/2299

Tel Sungai Long: +(60)3 9086 0288 ext. 745/748

Email: dssc@utar.edu.my

English Language Support/Extension Education

Centre for Extension Education (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2236

Tel Sungai Long: +(60)3 9086 0288 ext. 807

Email: cee@utar.edu.my

IT Services and Support

IT Infrastructure and Support Centre (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 1010

Tel Sungai Long: +(60)3 9086 0288 ext. 854

Alumni Relations and Job Placements

Department of Alumni Relations and Placement (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2506/2537

Tel Sungai Long: +(60)3 9086 0288 ext. 866/867

Email: alumni@utar.edu.my

Campus Safety and Security

Department of Safety and Security (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2222

Tel Sungai Long: +(60)3 9086 0288 ext. 728

HP: +(60)16 2100 863 (Kampar), +(60)16 2100 861 (Sungai Long)

Email: dss.kpr@utar.edu.my

Corporate and Community Development

Centre for Corporate and Community Development (Kampar and Sungai Long Campuses)

Tel Kampar: +(60)5 468 8888 ext. 2568

Tel Sungai Long: +(60)3 9019 8088

HP: +(60)16 2618 830 (Kampar), +(60)16 2233 563 (Sungai Long)

Email: cccd@utar.edu.my

WHY? UTAR?



Cultivate Passionate Lifelong Learners



Dedicated Faculty with
State-of-the-art Facilities



Vibrant Campus Life



Global Mindset Cultivation



Industry Integration
Enhances Student Prospects



Strong Graduate Employability



Recognised Qualifications



Affordable Fees



Holistic Student Development



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